![MCBD19968_0000[1]]()

**To help you study for Exam 1, do the following:**

* Read through the [Windows 10 links under Windows 10 & Office 2019](http://www.iub.edu/~sphk200/resources.html#2007) Information on the [Class Resources Webpage](https://k200.publichealth.indiana.edu/resources.html).
* Go to [Class PowerPoints](https://k200.publichealth.indiana.edu/resources.html#ppp) and study the PowerPoint presentations Hardware, Software, and The Internet.
* Read through your class [Website](https://k200.publichealth.indiana.edu/index.html) and Canvas.
* Go to Google – [www.google.com](http://www.google.com) – and type in any of the definitions listed. That should also help you find the answers.

To access the above study aids and sites, go to the [Class Resources Webpage](https://k200.publichealth.indiana.edu/resources.html) from the class [Website](https://k200.publichealth.indiana.edu/index.html).

***Know the definitions of all the words listed below*.**

|  |
| --- |
| Accessories-UtilitiesActive windowAddress barAll Programs commandButtonCentral Processing UnitCPUCPU – Control UnitCPU – Arithmetic UnitCell |
| Click Clipboard (*what is it, how does it work*) |
| CloseCompressed files *(what are)* |
| Control buttonCursor (*in relation to computing*)Database |
| DesktopDocumentDomain Suffix (e.g., .com, .org – what do they usually signify about a Website) |
| Double-click |
| Drag |
| DriveFile extensions - .docx, .xlsx, .accdb, .pptxFile nameFlash drive |
| Giga & GigabyteGraphical User Interface (GUI)Gridline |
| Hard driveHome tab |
| Horizontal scroll bar *(where is it & what does it do)* |
| IconInsertion pointInternet providerKeys – Shift, Alt, Ctrl *(Where are they what to they do?)*Laptop |
| Left paneLinuxLive Preview |
| Local Disk (*what and where is it*)MacintoshMainframe |
| MaximizeMega & Megabyte |
| Menu (computer)Menu bar (*what is it & what does it do*)MicrocomputerMinicomputer |
| MinimizeMotherboardMouseMouse button |
| Mouse pointer |
| My ComputerNotebookNotification Area (on taskbar – *what does it do*) |
| Operating systemPeripheral *(what is it in relation to computers)* |
| PointingProgram FilesPresentationQuick Access ToolbarRAM |
| Recycle Bin |
| RestoreRibbon |
| Right-click *(what happens when you)*ROMSave windowSave As window |
| Shortcut menuShow/Hide buttonSpreadsheet |
| Start buttonStatus bar |
| Supercomputer |
| Taskbar |
| Title bar (*what is it*)Toggle button |
| ToolbarUSB Stick/Drive |
| Vertical scroll barVolatile memory |
| Window, parts of aWindowsWindows 10Zip *(files)* |

***Study Canvas & Class Web Site: Be able to answer the following questions:***

1. When is the Weekly Project Podcasting due?
2. Can you search the Web for answers when taking Exam #1?
3. Are the Web and the Internet the same thing?
4. Are you required to put your section number and/or time your class is scheduled to meet in the Subject line of any email you send your instructor?
5. What is your section number?
6. What is the time your class is scheduled to meet?
7. Are you required to wear a mask on campus and to all face to face meetings with instructor and/or classmates?
8. Will your grade be lowered if you refuse to wear a mask to face to face classes? Explain.