MCBD19968_0000[1]

**To help you study for Exam 1, do the following:**

* Read through the [Windows 10 links under Windows 10 & Office 2019](http://www.iub.edu/~sphk200/resources.html#2007) Information on the [Class Resources Webpage](https://k200.publichealth.indiana.edu/resources.html).
* Go to [Class PowerPoints](https://k200.publichealth.indiana.edu/resources.html#ppp) and study the PowerPoint presentations Hardware, Software, and The Internet.
* Read through your class [Website](https://k200.publichealth.indiana.edu/index.html) and Canvas.
* Go to Google – [www.google.com](http://www.google.com) – and type in any of the definitions listed. That should also help you find the answers.

To access the above study aids and sites, go to the [Class Resources Webpage](https://k200.publichealth.indiana.edu/resources.html) from the class [Website](https://k200.publichealth.indiana.edu/index.html).

***Know the definitions of all the words listed below*.**

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| --- |
| Accessories-Utilities  Active window  Address bar  All Programs command  Button  Central Processing Unit  CPU  CPU – Control Unit  CPU – Arithmetic Unit  Cell |
| Click  Clipboard (*what is it, how does it work*) |
| Close  Compressed files *(what are)* |
| Control button  Cursor (*in relation to computing*)  Database |
| Desktop  Document  Domain Suffix (e.g., .com, .org – what do they usually signify about a Website) |
| Double-click |
| Drag |
| Drive  File extensions - .docx, .xlsx, .accdb, .pptx  File name  Flash drive |
| Giga & Gigabyte  Graphical User Interface (GUI)  Gridline |
| Hard drive  Home tab |
| Horizontal scroll bar *(where is it & what does it do)* |
| Icon  Insertion point  Internet provider  Keys – Shift, Alt, Ctrl *(Where are they what to they do?)*  Laptop |
| Left pane  Linux  Live Preview |
| Local Disk (*what and where is it*)  Macintosh  Mainframe |
| Maximize  Mega & Megabyte |
| Menu (computer)  Menu bar (*what is it & what does it do*)  Microcomputer  Minicomputer |
| Minimize  Motherboard  Mouse  Mouse button |
| Mouse pointer |
| My Computer  Notebook  Notification Area (on taskbar – *what does it do*) |
| Operating system  Peripheral *(what is it in relation to computers)* |
| Pointing  Program Files  Presentation  Quick Access Toolbar  RAM |
| Recycle Bin |
| Restore  Ribbon |
| Right-click *(what happens when you)*  ROM  Save window  Save As window |
| Shortcut menu  Show/Hide button  Spreadsheet |
| Start button  Status bar |
| Supercomputer |
| Taskbar |
| Title bar (*what is it*)  Toggle button |
| Toolbar  USB Stick/Drive |
| Vertical scroll bar  Volatile memory |
| Window, parts of a  Windows  Windows 10  Zip *(files)* |

***Study Canvas & Class Web Site: Be able to answer the following questions:***

1. When is the Weekly Project Podcasting due?
2. Can you search the Web for answers when taking Exam #1?
3. Are the Web and the Internet the same thing?
4. Are you required to put your section number and/or time your class is scheduled to meet in the Subject line of any email you send your instructor?
5. What is your section number?
6. What is the time your class is scheduled to meet?
7. Are you required to wear a mask on campus and to all face to face meetings with instructor and/or classmates?
8. Will your grade be lowered if you refuse to wear a mask to face to face classes? Explain.