

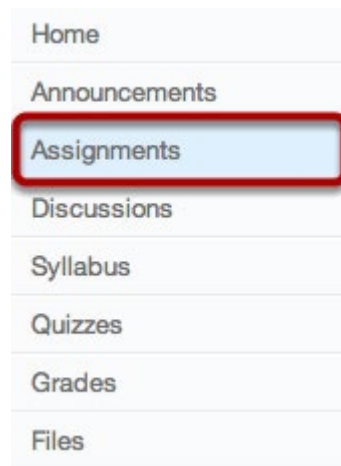
The document information was taken from the Canvas Student Guide. – M. Lion

How do I add multiple files to my Assignment submission?

You can upload multiple files to your submission.

Note: Each user has 250 MB of storage space in Canvas. Personal files include profile pictures, uploaded assignment submissions, and other files uploaded to your personal Canvas file storage area. If you delete a file that you submitted as an assignment in your personal storage area, it will not delete the assignment submission in the course.

Open Assignments



Click the **Assignments** link.

Select Assignment

 Writing Assignment	Due Feb 19 at 11:59pm	-/50 pts	Not Yet Graded
 Research Assignment	Due Mar 22 at 11:59pm	18/20 pts	
 Video Assignment	Due Apr 18 at 11:59pm	-/20 pts	
 Pre-Assessment	Due Mar 31 at 11:59pm	25/25 pts	

[Zoom](#)


Select the assignment you want to upload the files to by clicking on the assignment title.

Submit Assignment

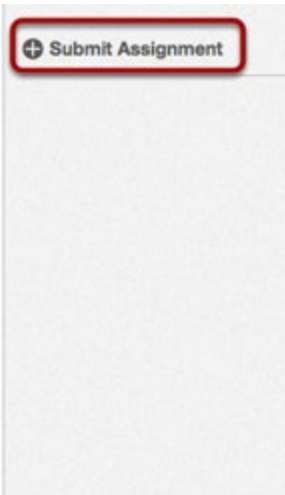
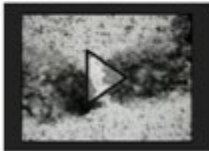
Home > BIO-101 > Assignments > Video Assignment

Video Assignment

Due Apr 18 by 11:59pm **Points** 20 **Submitting** a file upload
File Types doc, docx, and pdf

Watch the video on Insects and Reptiles and complete the worksheet.  

<http://www.youtube.com/watch?v=FC8A8B2Myqs>



[Zoom](#)


Add a file to the assignment by clicking the **Submit Assignment** link.

Browse for File

File Upload Text Entry Media

Upload a file, or choose a file you've already uploaded.

File: No file chosen

 [Add Another File](#)

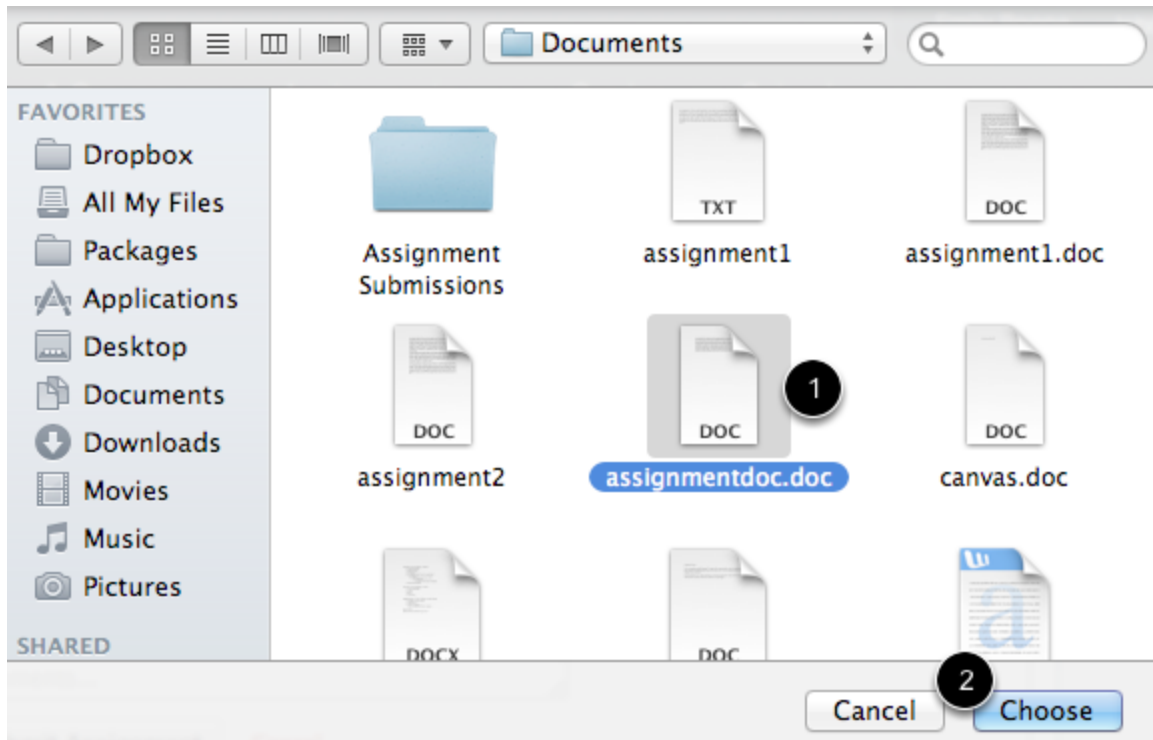
[Click here to find a file you've already uploaded](#)

Click the **Choose File** button to select the file you would like to upload.

Note: You can only submit one file type per assignment submission. You cannot change the submitted file type unless you re-submit the assignment.

Note: You may see Browse depending on the browser you are using.

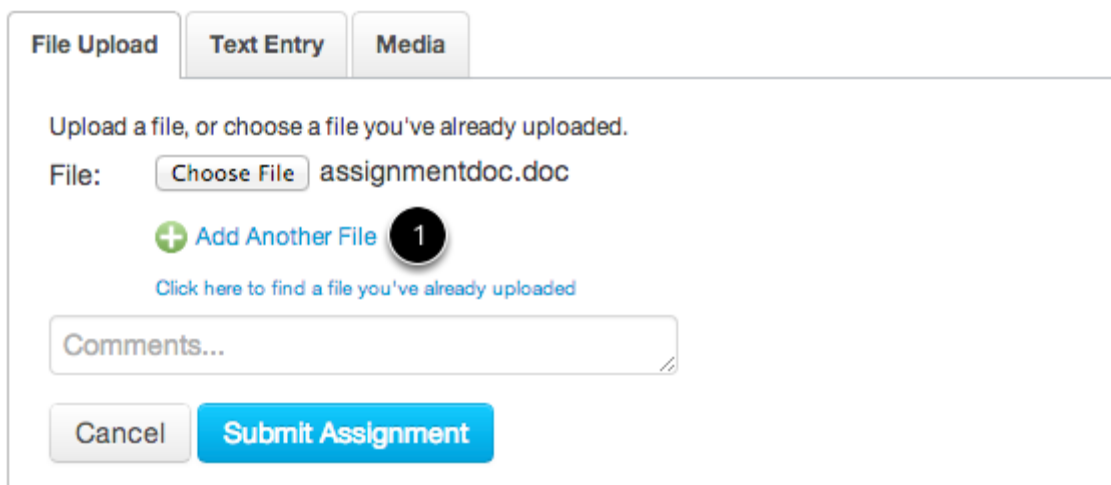
Select File



Click the file you would like to upload [1] and click the **Choose** button [2] to upload the file.

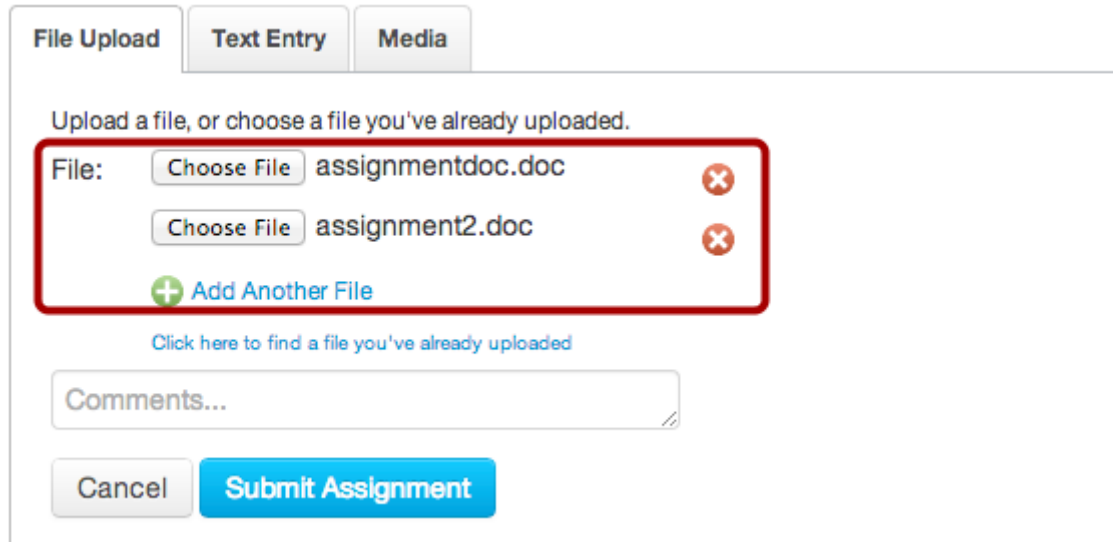
Note: You may see an Open button instead of Choose.

Add Another File



Click the **Add Another File** link to upload additional files to your assignment. You will just need to repeat the above steps to add another file. You can also find a file you've already uploaded to use as a submission.

View Multiple Files



The screenshot shows the 'File Upload' tab of the Canvas assignment submission interface. At the top, there are three tabs: 'File Upload', 'Text Entry', and 'Media'. Below the tabs, the instruction reads 'Upload a file, or choose a file you've already uploaded.' A red rectangular box highlights the file upload area, which contains two file entries: 'assignmentdoc.doc' and 'assignment2.doc'. Each entry has a 'Choose File' button on the left and a red 'X' icon on the right. Below the file entries is a green '+ Add Another File' button. Underneath the file area, there is a blue link that says 'Click here to find a file you've already uploaded'. At the bottom of the form, there is a 'Comments...' text input field, a 'Cancel' button, and a blue 'Submit Assignment' button.

Multiple files will appear if you add another file.

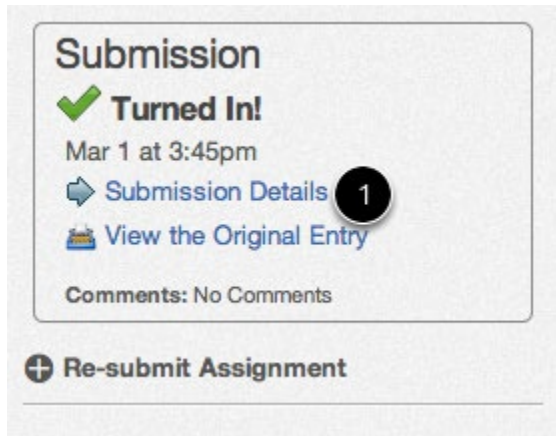
Submit Assignment



The screenshot shows the bottom of the Canvas assignment submission interface. It features a 'Cancel' button on the left and a blue 'Submit Assignment' button on the right.

Click the **Submit Assignment** button to submit your assignment.

View Submitted Assignment



You can view your submitted assignment by clicking the **Submission Details**